

**Expense Claim Form**

**Force number:** 46059547  
**Name:** Matthew Scott  
**Position:** Kent Police & Crime Commissioner  
**Work address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

<b>Home to work mileage:</b>	23
<b>Work to home mileage:</b>	23
<b>Total commute mileage:</b>	46

**Summary (Details overleaf/attached)**

**Period of this claim:**      **From:** 1st March 2017      **To:** 31st March 2017

**Actual mileage claimed in this period (casual rate):**      75.3

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
- I have also submitted supporting receipts.

**Signature:**



**Date:**

3/4/17

**Authorising Signature:**  
(Chief of Staff)



**Date:**

6/4/2017

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
16.03.17	HOME	GU3 1HG	48	Y	96	46	50	50	SE Regional PCC Meeting (Guildford)
	GU3 1HG	HOME	48	Y					
23.03.17	WORK	ME20 7HF	7.2	Y	29	23	6	6	Meeting with Cllr Allan Sullivan (Aylesford)
	ME20 7HF	HOME	21.8	Y					
24.03.17	HOME	DA2 6QF	7.5	Y	31.5	23	8.5	8.5	Mental Health Wellbeing Event (Dartford)
	DA2 6QF	WORK	24	Y					
28.03.17	HOME	ME14 1XQ	21.4	N	24.8	23	1.8	0	Police and Crime Panel (Maidstone)
	ME14 1XQ	WORK	3.4	N					
30.03.17	WORK	ME16 9NT	4.8	N	24	23	1	0	MCCH visit (Maidstone)
	ME16 9NT	HOME	19.2	N					
31.3.17	HOME	ME7 1AE	21.6	Y	33.8	23	10.8	10.8	Visit to Open Road (Gillingham)
	ME7 1AE	WORK	12.2	Y					
<b>TOTALS:</b>					<b>239.1</b>		<b>78.1</b>	<b>75.3</b>	