

### Expense Claim Form

**Force Number:** 46059722

**Name:** Rob Phillips

**Position:** Chief Finance Officer

**Main Work Address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

**Car Capacity:** 2000cc      **Car Registration:**

|                               |     |
|-------------------------------|-----|
| <b>Home to work mileage:</b>  | 7.5 |
| <b>Work to home mileage:</b>  | 7.5 |
| <b>Total commute mileage:</b> | 15  |

#### Summary *(Details overleaf/attached)*

**Period of this claim:**      **From:** 1st January 2017      **To:** 31st January 2017

**Actual mileage claimed for this period (Casual rate):** 140.9

**Total subsistence claimed in this period:** £0.00

**Total accommodation claimed in this period:** £0.00


**Total other expenses claimed in this period:**

|                          |       |
|--------------------------|-------|
| <b>Public Transport:</b> | £0.00 |
| <b>Other:</b>            | £0.00 |
| <b>Parking:</b>          | £4.80 |

**I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.**

**Signature:** 

**Date:** 31-1-17

**Authorising Signature:**  
*(Chief of Staff)* 

**Date:** 31/2017

| Date          | Journey Details  |                  | Activity/Event                            | Total Journey Mileage (a) | Commute Mileage (b) | Actual Mileage Claimed (a)-(b) | Parking £ | Public Transport £ | Subsistence £ | Accommodation £ | Other £ |
|---------------|------------------|------------------|---|---------------------------|---------------------|--------------------------------|-----------|--------------------|---------------|-----------------|---------|
|               | From             | To               |   |                           |                     |                                |           |                    |               |                 |         |
| 10.01.17      | WORK<br>ME14 1XQ | ME14 1XQ<br>WORK | Treasury Management Meeting,<br>Maidstone | 6.6                       | 0                   | 6.6                            | £2.30     |                    |               |                 |         |
| 19.01.17      | HOME<br>CM1 1GU  | CM1 1GU<br>WORK  | Meeting with Essex PCC CFO,<br>Chelmsford | 110.5                     | 7.5                 | 103                            |           |                    |               |                 |         |
| 20.01.17      | WORK<br>TN9 1RE  | TN9 1RE<br>HOME  | SARC Meeting, Tonbridge                   | 38.8                      | 7.5                 | 31.3                           | £2.50     |                    |               |                 |         |
| <b>TOTALS</b> |                  |                  |   | 155.9                     | 15                  | 140.9                          | £4.80     | £0.00              | £0.00         | £0.00           | £0.00   |