

**Expense Claim Form**

**Force number:** 46059547

**Name:** Matthew Scott

**Position:** Kent Police & Crime Commissioner

**Work address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

|                               |    |
|-------------------------------|----|
| <b>Home to work mileage:</b>  | 23 |
| <b>Work to home mileage:</b>  | 23 |
| <b>Total commute mileage:</b> | 46 |

**Summary (Details overleaf/attached)**

**Period of this claim:**      **From:** 1st March 2018      **To:** 31st March 2018

**Actual mileage claimed in this period (casual rate):**      169.7

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.  
- I have also submitted supporting receipts.

**Signature:**



**Date:**

3/4/18

**Authorising Signature:**  
*(Chief Executive)*



**Date:**

3<sup>4</sup>/2018

| Date           | Journey Details |          | Journey Mileage | Claimed (Y/N) | Total Journey Mileage (a) | Commute Mileage (b) | Eligible Mileage (a - b) | Actual Mileage Claimed | Activity/Event   |
|----------------|-----------------|----------|-----------------|---------------|---------------------------|---------------------|--------------------------|------------------------|--|
|                | From            | To       |                 |               |                           |                     |                          |                        |  |
| 07.03.18       | WORK            | TN9 1HR  | 15.6            |               | 34.1                      | 23                  | 11.1                     | 11.1                   | Tonbridge Dementia Friends Event (Tonbridge)                       |
|                | TN 1HR          | HOME     | 18.5            |               |                           |                     |                          |                        |  |
| 08.03.18       | HOME            | CT20 1JS | 54.8            |               | 89.8                      | 23                  | 66.8                     | 66.8                   | Visit to Folkestone Mind to launch MH & Policing Fund (Folkestone) |
|                | CT20 1JS        | WORK     | 35              |               |                           |                     |                          |                        |  |
| 16.03.18       | HOME            | ME7 1NE  | 20.6            |               | 33.6                      | 23                  | 10.6                     | 10.6                   | Force Wide Visits - Medway   |
|                | ME7 1NE         | WORK     | 13              |               |                           |                     |                          |                        |  |
| 26.03.18       | HOME            | ME13 9AU | 40.6            |               | 81.2                      | 0                   | 81.2                     | 81.2                   | Canterbury Forest of Blean Rotary Club meeting                     |
|                | ME13 9AU        | HOME     | 40.6            |               |                           |                     |                          |                        |  |
| <b>TOTALS:</b> |                 |          |                 |               | <b>238.7</b>              |                     | <b>169.7</b>             | <b>169.7</b>           |  |