

### Expense Claim Form

**Force Number:** 46058559  
**Name:** Adrian Harper  
**Position:** Chief Executive  
**Main Work Address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ  
**Car Capacity:** 2000cc **Car Registration:**

<b>Home to work mileage:</b>	43
<b>Work to home mileage:</b>	43
<b>Total commute mileage:</b>	86

#### Summary (Details overleaf/attached)

**Period of this claim:** **From:** 1st December 2018 **To:** 31st December 2018

**Actual mileage claimed for this period (Casual rate):** 164.5

**Total subsistence claimed in this period:** £0.00

**Total accommodation claimed in this period:** £0.00

**Total other expenses claimed in this period:**

<b>Public Transport:</b>	£0.00	
<b>Other:</b>	£4.00	DartCharge
<b>Parking:</b>	£0.00	

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

**Signature:**



**Date:**

3/1/2019

**Authorising Signature:**  
(Chief Finance Officer)



**Date:**

4/1/2019

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
04.12.18	HOME	IP33 3YU	Eastern Regions Commissioner's Only Meeting (Bury St Edmunds)	226.8	86	140.8					£4.00
	IP33 3YU	HOME									
19.12.18	WORK	ME15 6XB	Kent & Medway Fire and Rescue Authority Meeting (Maidstone)	4.6	0	4.6					
	ME15 6XB	WORK									
20.12.18	WORK	TN24 8UX	Special Constabulary Awards (Ashford)	19.1	0	19.1					
	N/A	N/A									
<b>TOTALS</b>				<b>250.5</b>	<b>86</b>	<b>164.5</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£4.00</b>