

### Expense Claim Form

**Force Number:** 46059722  
**Name:** **Rob Phillips**  
**Position:** **Chief Finance Officer**  
**Main Work Address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ  
**Car Capacity:** 2000cc **Car Registration:**

<b>Home to work mileage:</b>	7.5
<b>Work to home mileage:</b>	7.5
<b>Total commute mileage:</b>	15

#### Summary (Details overleaf/attached)

**Period of this claim:** **From:** 1st April 2017 **To:** 30th April 2017

**Actual mileage claimed for this period (Casual rate):** 697.8

**Total subsistence claimed in this period:** £0.00

**Total accommodation claimed in this period:** £0.00

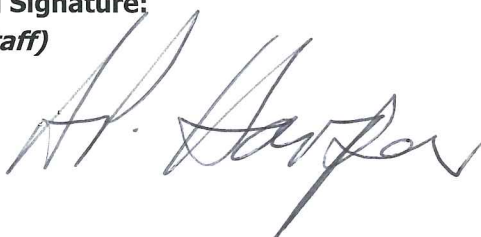
**Total other expenses claimed in this period:**

<b>Public Transport:</b>	£0.00	
<b>Other:</b>	£3.34	(Dart charge)
<b>Parking:</b>	£5.80	

**I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.**

**Signature:** 

**Date:** 3/5/17

**Authorising Signature:**  
(Chief of Staff) 

**Date:** 3<sup>rd</sup> 2017

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
03.04.17	WORK	CV8 3EN	College of Policing, Transformation Roundtables, Coventry	137.4	7.5	129.9					£1.67
04.04.17	CV8 3EN	HOME	College of Policing, Transformation Roundtables, Coventry	149.1	7.5	141.6					£1.67
05.04.17	WORK	ME14 1XQ	Treasury Management Meeting, Maidstone	6.6	0	6.6	£2.30				
	ME14 1XQ	WORK									
26.04.17	WORK	TN23 1BT	Baroness Newlove visit to Compass House, Ashford	40	0	40	£3.50				
	TN23 1BT	WORK									
26.04.17	WORK	WR9 8AL	Travel to hotel for attending National DoFs/PACCTS Seminar, Droitwich	173.1	7.5	165.6					
27.04.17	WR9 8AL	WR3 8TA	Travel from hotel to National DoFs/PACCTS Seminar, Worcester	2.4	0	2.4					
27.04.17	WR3 8TA	HOME	National DoFs/PACCTS Seminar, Worcester	187.2	7.5	179.7					
28.04.17	HOME	CT1 3XE	KFOA, Canterbury	47	15	32					
	CT1 3XE	HOME									
<b>TOTALS</b>				<b>742.8</b>	<b>45</b>	<b>697.8</b>	<b>£5.80</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£3.34</b>