

**Expense Claim Form**

**Force number:** 46059547  
**Name:** Matthew Scott  
**Position:** Kent Police & Crime Commissioner  
**Work address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

<b>Home to work mileage:</b>	23
<b>Work to home mileage:</b>	23
<b>Total commute mileage:</b>	46

**Summary (Details overleaf/attached)**

**Period of this claim:** **From:** 1st January 2019 **To:** 31st January 2019

**Actual mileage claimed in this period (casual rate):** 196

<b>Total additional expenses claimed in this period:</b>	<b>Public Transport:</b>	£0.00
	<b>Parking:</b>	£0.00
	<b>Other:</b>	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.

- I have also submitted supporting receipts.

**Signature:**



**Date:** 07/02/19

**Authorising Signature:**  
(Chief Executive)



**Date:** 07/2/2019

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
03.01.19	HOME	ME4 4TR	20.8	Y	32.8	23	9.8	9.8	Meeting with Cllr Mackness and Medway Commercial Group (Chatham)
	ME4 4TR	WORK	12	Y					
09.01.19	HOME	CT14 7AY	68.2	Y	163.4	46	117.4	117.4	Talk It Out - Deal Ability Launch Day (Deal)
	CT14 7AY	TN1 1QQ	70	Y					BBC Radio Kent: "Call the Commissioner" (Tunbridge Wells)
	TN1 1QQ	HOME	25.2	Y					
10.01.19	HOME	CT4 6AG	56.2	Y	114.3	46	68.3	68.3	Coffee with the Commissioner (Stelling Minnis)
	CT4 6AG	CT1 1DG	10	Y					Street Stall ASDA Superstore (Canterbury)
	CT1 1XG	HOME	48.1	Y					
24.01.19	HOME	ME20 6AH	17.7	Y	23.9	23	0.9	0.9	KALC Meeting (Ditton)
	ME20 6AH	WORK	6.2	Y					
<b>TOTALS:</b>					<b>334.4</b>		<b>196.4</b>	<b>196.4</b>	