

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st September 2018 **To:** 30th September 2018

Actual mileage claimed in this period (casual rate): 35.7

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
- I have also submitted supporting receipts.

Signature:



Date:

28/9/18

Authorising Signature:
(Chief Executive)



Date:

28th / 9 / 18

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
07.09.18	HOME	ME11 5JS	35.4	Y	74.3	46	28.3	28.3	Morrisons Isle of Sheppey street stall (Queenborough)
	ME11 5JS	ME10 3DL	8.3	Y					The Forum Shopping Centre street stall (Sittingbourne)
	ME10 3DL	HOME	30.6	Y					SFM radio interview (Sittingbourne)
13.09.18	HOME	DA10 1EB	9.6	Y	29.2	23	6.2	6.2	Meeting with BTP Ch Insp Marl Lawrie and Insp Mo Mahmood (Ebbsfleet)
	DA10 1EB	WORK	19.6	Y					
27.09.18	WORK	ME14 1XQ	3.3	Y	24.2	23	1.2	1.2	Police & Crime Panel (Maidstone)
	ME14 1XQ	HOME	20.9	Y					
TOTALS:					127.7		35.7	35.7	