

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st November 2017 **To:** 30th November 2017

Actual mileage claimed in this period (casual rate): 159.6

Total additional expenses claimed in this period:	Public Transport:	£17.60
	Parking:	£0.00
	Other:	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
 - I have also submitted supporting receipts.

Signature: 

Date: 7/3/18

Authorising Signature:
(Chief of Staff) 

Date: 8th 2018

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
07.02.18	HOME	ME17 1PL	26.4	Y	52.8	46	6.8	6.8	Heritage Watch Conference (Maidstone)
	ME17 1PL	HOME	26.4	Y					
13.02.18	HOME	ME15 6XB	23	N	25.2	23	2.2	0	Kent and Medway Fire and Rescue Authority Meeting (Maidstone)
	ME15 6ZB	WORK	2.2	N					
13.02.18	WORK	TN1 1NU	18.1	Y	43.4	23	20.4	20.4	Discussion with Richard Karn from One Media / Times of Tunbridge Wells (Tunbridge Wells)
	TN1 1NU	HOME	25.3	Y					
15.02.18	HOME	ME19 4LZ	18.6	Y	37.2	0	37.2	37.2	Tonbridge & Malling Parish Partnership Panel (West Malling)
	ME19 4LZ	HOME	18.6	Y					
16.02.18	ME14 1HH	TN23 1BT	20.4	Y	59.8	23	36.8	36.8	Damian Green MP Ashford Recruitment Fair & OP SCEPTRE POP-UP STALL (Ashford)
	TN23 1BT	HOME	39.4	Y					
19.02.18	HOME	TN14 5DN	12.5	Y	33	23	10	10	Sevenoaks Dementia Run Photo Shoot (Sevenoaks)
	TN14 5DN	WORK	20.5	Y					
21.02.18	HOME	ME7 1NE	20.6	Y	41.2	0	41.2	41.2	Annual Special Constabulary Awards Night (Gillingham)
	ME7 1NE	HOME	20.6	Y					
22.02.18	HOME	ME17 1RE	25.2	Y	30.2	23	7.2	7.2	Senior and Junior Event – Theme Vulnerability (Maidstone)
	ME17 1RE	WORK	5	Y					
TOTALS:					322.8		161.8	159.6	

Additional Expenses Incurred

Date	Activity/Event	Public Transport £	Parking £	Other £
05.02.18	Sky News Interview (London)	£17.60		
TOTALS		£17.60	£0.00	£0.00