

Expense Claim Form

Force Number: 46059722
Name: **Rob Phillips**
Position: **Chief Finance Officer**
Main Work Address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ
Car Capacity: 2000cc **Car Registration:**

Home to work mileage:	7.5
Work to home mileage:	7.5
Total commute mileage:	15

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st May 2017 **To:** 31st May 2017

Actual mileage claimed for this period (Casual rate): 5.7

Total subsistence claimed in this period: £0.00

Total accommodation claimed in this period: £0.00

Total other expenses claimed in this period:

Public Transport:	£0.00
Other:	£0.00
Parking:	£0.00

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

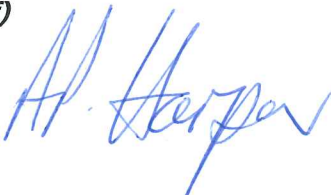
Signature:



Date:

5-6-17

Authorising Signature:
(Chief of Staff)



Date:

5/6/2017

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
18.05.17	WORK	ME16 8AE	Joint Kent Chief Executives meeting, Maidstone	13.2	7.5	5.7					
	ME16 8AE	HOME									
TOTALS				13.2	7.5	5.7	£0.00	£0.00	£0.00	£0.00	£0.00