

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage: 23
Work to home mileage: 23
Total commute mileage: 46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st September 2016 **To:** 30th September 2016

Actual mileage claimed in this period (casual rate): 349

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
- I have also submitted supporting receipts.

Signature:



Date:

4/10/16.

Authorising Signature:
(Chief of Staff)



Date:

5¹⁰/2016

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
01.09.16	WORK	CT16 3PJ	41.1	Y	104.6	23	81.6	81.6	Meeting with Cllr Nigel Collor, Dover DC
	CT16 3PJ	CT20 2SG	9.9	Y					Visit to East Division, Folkestone
	CT20 2SG	HOME	53.6	Y					
02.09.16	WORK	ME1 3QS	9.1	Y	117.7	23	94.7	94.7	Rochester Prison Visit
	ME1 3QS	ME5 8UD	4.3	Y					Meeting with Tracey Crouch MP
	ME5 8UD	CT17 9ER	45	Y					On-site meeting in Dover with MP / KCC / Highways England
	CT17 9ER	HOME	59.3	Y					
05.09.16	WORK	ME16 9PH	4.4	N	24.5	23	1.5	0	Meeting with Helen Greatorex, NHS
	ME16 9PH	HOME	20.1	N					
06.09.16	HOME	TN15 8BJ	12	Y	26.7	23	3.7	3.7	Outing with Community Warden for Borough Green and Wrotham
	TN15 8BJ	WORK	14.7	Y					
08.09.16	WORK	ME14 1XQ	3.4	N	6.7	N/A	6.7	0	Police and Crime Panel
	ME14 1XQ	WORK	3.3	N					
09.09.16	HOME	TN29 9RT	53.9	Y	137.2	46	91.2	91.2	Meeting with Romney Marsh resident
	TN29 9RT	TN29 9SY	3.2	Y					Visit to Growth Rings CIC
	TN29 9SY	CT1 3JQ	32.9	Y					Meeting with MPs and Force at Canterbury PS
	CT1 3JQ	HOME	47.2	Y					
13.09.16	HOME	TN1 1RS	23.5	Y	42.2	23	19.2	19.2	Meeting with Chief Exec. and Cllr Weatherly from Tunbridge Wells BC
	TN1 1RS	WORK	18.7	Y					

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
19.09.16	WORK	ME15 6YH	1.8	N	23.2	23	0.2	0	Meeting with Maidstone & Mid Kent MIND
	ME15 6YH	HOME	21.4	N					
21.09.16	WORK	ME4 4LL	12.6	Y	33.7	23	10.7	10.7	Meeting with Andrew Willetts, Medway Council
	ME4 4LL	ME2 4EE	2.5	Y					Visit to Medway Mediation
	ME2 4EE	HOME	18.6	Y					
29.09.16	HOME	TN24 8NN	39	Y	86.8	46	40.8	40.8	Meeting with Cllr Andrew Buchanan, (Ashford)
	TN24 8NN	DA12 2DU	35	Y					Kent Equality Cohesion Council Event
	DA12 2DU	HOME	12.8	Y					
30.09.16	WORK	DA1 1DR	24.3	Y	30.1	23	7.1	7.1	Meeting with Gareth Johnson MP (Dartford)
	DA1 1DR	HOME	5.8	Y					
TOTALS:					633.4		357.4	349	