

Terms of Reference



Meeting: Performance & Delivery Board

Introduction: Amongst other duties, under the Policing Protocol Order 2011, the Police and Crime Commissioner (PCC) has the legal power and duty to:

- Scrutinise, support and challenge the overall performance of the force including against the priorities agreed within the Police and Crime Plan;
- Hold the Chief Constable (CC) to account for the performance of the force's officers and staff;
- Maintain an efficient and effective police force.

While the Performance & Delivery Board does not stand alone from other complementary governance structures employed by the PCC, it allows the PCC and CC to transparently fulfil their respective statutory obligations and accountabilities in respect of scrutiny, challenge and support of policing in Kent.

Open to the public, on a non-participating basis, the Performance & Delivery Board is one of the principle ways in which the PCC formally holds the CC to account.

Membership: Police & Crime Commissioner (PCC) Chair
Chief Executive, OPCC
Chief Finance Officer, OPCC
Chief Constable
Deputy Chief Constable
Deputy Chief Officer

- Aims & Objectives:**
- On behalf of the public, enable the PCC to hold the CC to account for the organisational and operational performance of Kent Police.
 - Monitor and scrutinise performance and service delivery against the Police and Crime Plan priorities, acknowledging success and challenging areas of concern.
 - Receive and review reports and presentations on policing matters considered to be of particular interest and/or concern to local communities, as requested by the PCC.
 - Review and challenge the effectiveness of Kent Police's partnership working arrangements to support delivery of the Police and Crime Plan priorities.
 - Consider reports from external bodies, including (but not limited to) HMICFRS, ensuring any areas for improvement are addressed.
 - Explore areas that are fundamental to healthy and productive organisations, including how the Mission, Vision, Values and Priorities, and Cultural principles are being engrained.
 - Monitor and challenge wider performance delivery, including value for money, use of resources and the overall efficiency and effectiveness of Kent Police.
 - Discuss current and future strategic issues/priorities and receive updates on non-sensitive significant operational matters.
 - Monitor the performance of criminal justice and other local partners where partnership working impacts on Kent Police's performance or reputation.
 - Challenge any other issues relating to Kent Police performance and/or organisational health.

Frequency: Quarterly
Other meetings may be held in private to focus on specific agenda items, emerging issues and/or to enable sensitive/confidential information to be discussed.

Standard agenda:

1. Welcome and introduction
2. Notes of previous meeting and action updates
3. Safer in Kent Plan: Delivery & Performance
4. Inspections, Audits & Reviews
5. People
6. Finance
7. Collaboration & Partnership Working
8. Topical Issues & Update on Significant Operational Matters

Administration:

- The CC will provide the OPCC with separate papers, or where requested a presentation, in relation to items 3-7.
- The CC will provide a verbal update in relation to item 8.
- The agenda and papers/presentations will be published on the OPCC website at least 3 working days prior to each Performance & Delivery Board.
- At each Performance & Delivery Board, the PCC may request further reports or for specific reports to be prepared for a future meeting.
- The OPCC will produce meeting notes; the CC will be asked to confirm factual accuracy prior to publication on the OPCC website.
- Action updates will be provided to the OPCC at least 10 working days prior to each Performance & Delivery Board.
- The meeting notes from each Performance & Delivery Board will be submitted to the Kent and Medway Police and Crime Panel for Members information.

Last reviewed: December 2019