

Expense Claim Form

Force Number: 46059722

Name: Rob Phillips

Position: Chief Finance Officer

Main Work Address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Car Capacity: 1700cc **Car Registration:**

Home to work mileage:	71
Work to home mileage:	71
Total commute mileage:	142

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st October 2019 **To:** 31st October 2019

Actual mileage claimed for this period (Casual rate): 105.8

Total subsistence claimed in this period: £0.00

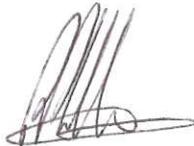
Total accommodation claimed in this period: £0.00

Total other expenses claimed in this period:

Public Transport:	£0.00
Other:	£0.00
Parking:	£0.00

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

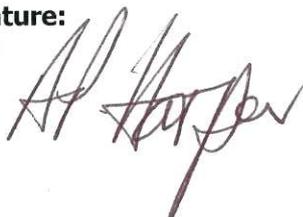
Signature:



Date:

5-11-19

Authorising Signature:
(Chief Executive)



Date:

5th/2019

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
10.10.19	HOME	CV4 7SH	APACE/PACCTS Joint Seminar (Coventry)	214	142	72					
11.10.19	CV4 7SH	HOME									
18.10.19	HOME	TN23 1BT	Visit to Compass Houe (Ashford)	174.2	142	32.2					
	TN23 1BT	HOME									
21.10.19	WORK	ME15 6XB	Preceptors Meeting (Maidstone)	72.6	71	1.6					
	ME15 6XB	HOME									
TOTALS				460.8	355	105.8	£0.00	£0.00	£0.00	£0.00	£0.00