

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st September 2019 **To:** 30th September 2019

Actual mileage claimed in this period (casual rate): 26.3

Total additional expenses claimed in this period:	Public Transport:	£0.00
	Parking:	£0.00
	Other:	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
 - I have also submitted supporting receipts.

Signature:



Date:

30/9/19

Authorising Signature:
(Chief of Staff)



Date:

30⁹/2019

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
26.09.19	WORK	ME14 3JF	6.2	Y	29.4	23	6.4	6.4	Kent Council Leaders Meeting (Maidstone)
	ME14 3JF	HOME	23.2	Y					
27.09.19	HOME	ME1 1SX	17.4	Y	65.9	46	19.9	19.9	Vist the Knife Angel (Rochester)
	ME1 1SX	ME10 3EX	16.1	Y					Morrisons Sittingbourne Street Stall (Sittingbourne)
	ME10 3EX	ME10 3HT	0.6	Y					
	ME10 3HT	HOME	31.8	Y					SFM Radio Slot (Sittingbourne)
TOTALS:					95.3		26.3	26.3	

Additional Expenses Incurred

Date	Activity/Event	Public Transport £	Parking £	Other £
N/A	N/A	£0.00	£0.00	£0.00
TOTALS		£0.00	£0.00	£0.00