

### Expense Claim Form

**Force number:** 46059547

**Name:** Matthew Scott

**Position:** Kent Police & Crime Commissioner

**Work address:** Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

<b>Home to work mileage:</b>	23
<b>Work to home mileage:</b>	23
<b>Total commute mileage:</b>	46

#### Summary (Details overleaf/attached)

**Period of this claim:**      **From:** 1st October 2019      **To:** 31st October 2019

**Actual mileage claimed in this period (casual rate):** 159.4

<b>Total additional expenses claimed in this period:</b>	<b>Public Transport:</b>	£10.70
	<b>Parking:</b>	£0.00
	<b>Other:</b>	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
- I have also submitted supporting receipts.

**Signature:**



**Date:**

04/11/19.

**Authorising Signature:**  
(Chief of Staff)



**Date:**

14<sup>th</sup>/19

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
04.10.19	HOME	CT1 2EH	47.3	Y	96.4	46	50.4	50.4	High Sheriff Justice Service (Canterbury)
	CT1 2EH	ME1 1SX	31.6	Y					Kent Apprentices Graduation Ceremy (Rochester)
	ME1 1SX	HOME	17.5	Y					
05.10.19	HOME	ME15 9DW	23.9	Y	47.3	0	47.3	47.3	Cadets passing out parade (Maidstone)
	ME15 9DW	HOME	23.4	Y					
10.10.19	HOME	TN23 1EE	39.3	Y	78.6	46	32.6	32.6	VS Mental Health report media reception (Ashford)
	TN23 1EE	HOME	39.3	Y					
11.10.19	HOME	ME10 4HE	31	Y	62.9	46	16.9	16.9	New Leaf Support DA Charity (Sittingbourne)
	ME10 4HE	ME14 3JF	8.7	Y					Dementia Friendly Awards (Maidstone)
	ME14 3JF	HOME	23.2	Y					
16.10.19	HOME	ME15 6XB	23	Y	25.2	23	2.2	2.2	Kent & Medway Fire & Rescue Authority Meeting (Maidstone)
	ME15 6XB	WORK	2.2	Y					
24.10.19	HOME	TN9 1SF	21.2	Y	47.4	46	1.4	1.4	Sainsbury's Street Stall (Tonbridge)
	TN9 1SF	TN14 5PQ	15	Y					Ottford Lunch Club (Age UK) (Sevenoaks)
	TN14 5PQ	TN14 5EG	1.4	Y					Sainsbury's Street stall (Sevenoaks)
	TN14 5EG	HOME	9.8	Y					

25.10.19	HOME	DA11 8BD	12.8	Y	31.6	23	8.6	8.6	Kent & Essex Collaboration Oversight Meeting (Northfleet)
	DA11 8BD	WORK	18.8	Y					
<b>TOTALS:</b>					<b>389.4</b>		<b>159.4</b>	<b>159.4</b>	

**Additional Expenses Incurred**

Date	Activity/Event	Public Transport £	Parking £	Other £
15.10.19	Lord Ferrers awards event (London)	£10.70	£0.00	£0.00
<b>TOTALS</b>		<b>£10.70</b>	<b>£0.00</b>	<b>£0.00</b>