

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st May 2019 **To:** 31st May 2019

Actual mileage claimed in this period (casual rate): **282**

Total additional expenses claimed in this period:	Public Transport:	£50.80
	Parking:	£0.00
	Other:	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
 - I have also submitted supporting receipts.

Signature: 

Date: 25/6/19.

Authorising Signature:
 (Chief of Staff) 

Date: 25⁶/2019

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
15.05.19	HOME	TN11 8BP	20.7	Y	65.9	46	19.9	19.9	Penshurst, Fordcombe and Chiddingstone coffee morning (Tonbridge)
	TN11 8BP	TN10 3EJ	6.7	Y					West Kent YMCA visit (Tonbridge)
	TN10 3EJ	WORK	15.2	Y					Meeting with Mike Hill - Police & Crime Panel Chairman (Maidstone)
	WORK	ME14 1XQ	2.9	Y					
	ME14 1XQ	HOME	20.4	Y					
16.05.19	HOME	CT1 2UA	47.1	Y	94.2	46	48.2	48.2	Porchlight visit (Canterbury)
	CT1 2UA	HOME	47.1	Y					
17.05.19	HOME	CT6 6SS	53.3	Y	90.2	23	67.2	67.2	Coffee with the Commissioner (Herne Bay)
	CT6 6SS	ME10 3HT	22.7	Y					SFM Radio slot (Sittingbourne)
	ME10 3HT	WORK	14.2	Y					
21.05.19	HOME	ME1 9QQ	19.7	Y	48.6	46	2.6	2.6	MH training event (Maidstone)
	ME16 9QQ	ME14 5BT	6.9	Y					
	ME14 5BT	HOME	22	Y					Kent Group of Advanced Motorists AGM (Maidstone)
28.05.19	HOME	DA2 6QD	7.3	Y	30.3	23	7.3	7.3	Breakfast meeting (PFCC, PCC and CCs) (Dartford)
	DA2 6QD	WORK	23	Y					
29.05.19	HOMK	ME4 4TR	20.8	Y	41.7	0	41.7	41.7	MYC & PCC Meeting (Chatham)
	ME4 4TR	HOME	20.9	Y					

30.05.19	HOME	ME12 4DZ	41.4	Y	82.6	23	59.6	59.6	Launch of new Video Conference Centre at HMP Elmley (Eastchurch)
	ME12 4DZ	WORK	41.2	Y					
31.05.19	HOME	ME13 0PA	39.7	Y	81.5	46	35.5	35.5	Sheldwich, Badlesmere and Leaveland Coffee Morning (Sheldwich)
	ME13 0PA	ME4 5JB	21.5	Y					
	ME4 5JB	ME4 4HY	1.5	Y					Pensioners Fair (Chatham)
	ME4 4HY	HOME	18.8	Y					WREC Room (MYC) (Chatham)
TOTALS:					535		282	282	

Additional Expenses Incurred

Date	Activity/Event	Public Transport £	Parking £	Other £
07.05.19	Advisory Group – Government response to Mental Health Act Review (London)	£18.10	£0.00	£0.00
08.05.19	Home Office & HMICFRS meetings (London)	£18.10	£0.00	£0.00
22.05.19	APCC General Meeting & Op Brock Roundtable (London)	£14.60	£0.00	£0.00
TOTALS		£50.80	£0.00	£0.00