

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st July 2019 **To:** 31st July 2019

Actual mileage claimed in this period (casual rate): 223

Total additional expenses claimed in this period:	Public Transport:	£57.60
	Parking:	£0.00
	Other:	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
 - I have also submitted supporting receipts.

Signature: 

Date: 05/08/19

Authorising Signature:
(Chief of Staff)


Date: 5/8/2019

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
11.07.19	HOME	ME3 9BS	22.1	Y	39.9	23	16.9	16.9	Coffee Morning (Hoo)
	ME3 9BS	WORK	17.8	Y					
18.07.19	HOME	ME7 1FN	20.9	Y	33.1	23	10.1	10.1	Medway CSP 'Gangs, Vulnerability and Interventions' Conference (Gillingham)
	ME7 1FN	WORK	12.2	Y					
19.07.19	HOME	CT13 9AH	65.2	Y	142.5	46	96.5	96.5	Coffee Morning (Sandwich) Visit Dover Police Station/town centre walkabout (Dover)
	CT13 9AH	CT16 1DJ	13.7	Y					
	CT16 1DJ	HOME	63.6	Y					
23.07.19	HOME	DA12 1AT	12.3	Y	30.6	23	7.6	7.6	Cranbrook and Sissinghurst coffee morning (Cranbrook)
	DA12 1AT	WORK	18.3	Y					
26.07.19	HOME	TN17 3HA	36.2	Y	49.8	23	26.8	26.8	Hate Crime Art Project (Gravesend)
	TN17 3HA	WORK	13.6	Y					
30.07.19	HOME	CT20 1JS	54.1	Y	111.1	46	65.1	65.1	Meeting with Bernie Mayall, Folkestone Mind (Folkestone) Sainsburys street stall (Folkestone) Bouverie Place street stall (Folkestone)
	CT20 1JS	CT19 5GA	1.5	Y					
	CT19 5GA	CT20 1AE	1.9	Y					
	CT20 1AE	HOME	53.6	Y					
TOTALS:					407		223	223	

Additional Expenses Incurred

Date	Activity/Event	Public Transport £	Parking £	Other £
02.07.19	Crisis Care Concordat Steering Group (London)	£10.70	£0.00	£0.00
12.07.19	Youth Select Committee on Knife Crime (London)	£18.10	£0.00	£0.00
24.07.19	APCC General Meeting (London)	£18.10	£0.00	£0.00
31.07.19	Meeting with Sir Thomas Winsor (London)	£10.70	£0.00	£0.00
TOTALS:		£57.60	£0.00	£0.00