

Expense Claim Form

Force number: 46059547
Name: Matthew Scott
Position: Kent Police & Crime Commissioner
Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st January 2020 **To:** 31st January 2020

Actual mileage claimed in this period (casual rate): 36.2

Total additional expenses claimed in this period:

Public Transport:	£9.00
Parking:	£0.00
Other:	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
 - I have also submitted supporting receipts.

Signature: 

Date: 12/02/2020

Authorising Signature:
 (Chief Executive) 

Date: 13th February 2020

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
23.01.20	HOME	TN24 8UX	38.3	Y	57.2	23	34.2	34.2	Hackathon 2020 - Youth Violence (Ashford)
	TN24 8UX	WORK	18.9	Y					
24.01.20	HOME	TN1 2SS	23	Y	48	46	2	2	Street stall in Royal Victoria Parade (Tunbridge Wells)
	TN1 2SS	TN2 5QL	1.5	Y					Street stall in Sainsburys (Tunbridge Wells)
	TN2 5QL	HOME	23.5	Y					
TOTALS:					105.2		36.2	36.2	

Additional Expenses Incurred

Date	Activity/Event	Public Transport £	Parking £	Other £
15.01.20	APCC General Meeting (London)	£9.00	£0.00	£0.00
TOTALS		£9.00	£0.00	£0.00