

Expense Claim Form

Force number: 46059547

Name: Matthew Scott

Position: Kent Police & Crime Commissioner

Work address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Home to work mileage:	23
Work to home mileage:	23
Total commute mileage:	46

Summary (Details overleaf/attached)


Period of this claim: **From:** 1st August 2019 **To:** 31st August 2019

Actual mileage claimed in this period (casual rate): 226.6

Total additional expenses claimed in this period:

Public Transport:	£0.00
Parking:	£0.00
Other:	£0.00

- I declare I have actually and necessarily incurred the expenses claimed in the course of business related activities in line with the published Police and Crime Commissioner's travel and subsistence policy.
- I have also submitted supporting receipts.

Signature:  **Date:** 16/9/19

Authorising Signature:  **Date:** 16/9/2019
(Chief of Staff)

Date	Journey Details		Journey Mileage	Claimed (Y/N)	Total Journey Mileage (a)	Commute Mileage (b)	Eligible Mileage (a - b)	Actual Mileage Claimed	Activity/Event
	From	To							
07.08.19	HOME	TN1 1QQ	25.8	Y	44.6	23	21.6	21.6	BBC Radio Kent breakfast / visit to TW Courier (Tunbridge Wells)
	TN1 1QQ	WORK	18.8	Y					
09.07.19	HOME	ME15 9XF	25.2	Y	26.3	23	3.3	3.3	Fusion Healthy Living Centre (Maidstone)
	ME15 9XF	WORK	1.1	Y					
14.08.19	HOME	CT11 0HE	62.9	Y	132	46	86	86	Lark in the Park VIP Day (Ramsgate)
	CT11 0HE	CT12 5FJ	3.4	Y					Sainsbury's Street Stall (Ramsgate)
	CT12 5FJ	CT9 2SP	2.4	Y					Summer Kitchen in Thanet (Margate)
	CT9 2SP	HOME	63.3	Y					
15.08.19	HOME	TN8 5LQ	19.7	Y	46.7	23	23.7	23.7	Edenbridge Men's Probus (Edenbridge)
	TN8 5LQ	WORK	27	Y					
30.08.19	WORK	CT15 6AP	44.7	Y	115	23	92	92	St Margaret's Rural Coffee morning (Dover)
	CT15 6AP	CT16 3PS	4.9	Y					Tesco Whitfield Street stall (Dover)
	CT16 3PS	CT17 9BZ	5.2	Y					
	CT17 9BZ	HOME	60.2	Y					Visit to Dover Outreach Centre (Dover)
TOTALS:					364.6		226.6	226.6	

Additional Expenses Incurred

Date	Activity/Event	Public Transport £	Parking £	Other £
n/a	n/a	£0.00	£0.00	£0.00
TOTALS:		£0.00	£0.00	£0.00