

Expense Claim Form

Force Number: 46058559

Name: **Adrian Harper**

Position: **Chief Executive**

Main Work Address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Car Capacity: 2000cc **Car Registration:**

Home to work mileage:	43
Work to home mileage:	43
Total commute mileage:	86

Summary *(Details overleaf/attached)*

Period of this claim: **From:** 1st November 2019 **To:** 30th November 2019

Actual mileage claimed for this period (Casual rate): 161.2

Total subsistence claimed in this period: £0.00

Total accommodation claimed in this period: £0.00

Total other expenses claimed in this period:

Public Transport:	£0.00
Other:	£0.00
Parking:	£3.30

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

Signature:



Date:

2nd December 2019

Authorising Signature:
(Chief Finance Officer)



Date:

3-12-19.

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
01.11.19	WORK	ME14 3JF	Joint Kent Chief Executives (Maidstone)	49.1	43	6.1					
	ME14 3JF	HOME									
12.11.19	HOME	GU3 1YJ	South East Regional Chief Exec's Meeting (Guildford)	129.1	43	155.1					
	GU3 1YJ	CV8 3EN	APCC, CoP and NPCC Conference on Diversity, Equality and Inclusion (Coventry)								
13.11.19	CV8 3EN	HOME		112	43						
21.11.19	N/A	N/A	Police & Crime Panel (Maidstone)	0	0	0	£3.30				
	N/A	N/A									
TOTALS				290.2	129	161.2	£3.30	£0.00	£0.00	£0.00	£0.00