

Expense Claim Form

Force Number: 46058559
Name: **Adrian Harper**
Position: **Chief Executive**
Main Work Address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ
Car Capacity: 2000cc **Car Registration:**
Home to work mileage: 43
Work to home mileage: 43
Total commute mileage: 86

Summary (Details overleaf/attached)

Period of this claim: **From:** 1st January 2020 **To:** 31st January 2020

Actual mileage claimed for this period (Casual rate): 564.9

Total subsistence claimed in this period: £0.00

Total accommodation claimed in this period: £0.00

Total other expenses claimed in this period:

Public Transport:	£0.00	
Other:	£8.00	DARTCHARGE
Parking:	£0.00	

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

Signature: 

Date: 13th February 2020

Authorising Signature:
(Chief Finance Officer) 

Date: 13/02/2020

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
06.01.20	WORK	SO30 3XA	Travel to hotel for event below	115							
07.01.20	SO30 3XA	SO31 4TS	IOPC Statutory Guidance Launch Event (Southampton)	123.4	0	238.4					
	SO31 4TS	WORK									
09.01.20	HOME	LE19 1LU	Travel to hotel for event below	133							
10.01.20	LE19 1LU	LE19 2BX	New Complaints and Conduct Regulations 2019 (Leicester)	139.9	86	186.9					£4.00
	LE19 2BX	HOME									
16.01.20	WORK	ME14 3JF	Joint Kent Chief Executives meeting (Maidstone)	49.1	43	6.1					
	ME14 3JF	HOME									
22.01.20	WORK	DA11 8BD	Meeting with Gulvinder Sandher & Garnet Johnson (Gravesend)	57.3	43	14.3					
	DA11 8BD	HOME									
29.01.20	HOME	CT21 6AE	Domestic Homicide Review Lessons Learnt Seminar (Hythe)	100.7	43	57.7					
	CT21 6AE	WORK									
30.01.20	HOME	CM8 3HB	Eastern Region meetings (Essex)	147.5	86	61.5					£4.00
	CM8 3HB	HOME									
TOTALS				865.9	301	564.9	£0.00	£0.00	£0.00	£0.00	£8.00