

Expense Claim Form

Force Number: 46058559

Name: Adrian Harper

Position: Chief Executive

Main Work Address: Kent Police Headquarters, Sutton Road, Maidstone, Kent ME15 9BZ

Car Capacity: 2000cc **Car Registration:**

Home to work mileage:	43
Work to home mileage:	43
Total commute mileage:	86

Summary (*Details overleaf/attached*)

Period of this claim: **From:** 1st February 2020 **To:** 29th February 2020

Actual mileage claimed for this period (*Casual rate*): 348.0

Total subsistence claimed in this period: £0.00

Total accommodation claimed in this period: £0.00

Total other expenses claimed in this period:

Public Transport:	£0.00
Other:	£0.00
Parking:	£12.40

I declare I have actually and necessarily incurred the expenses claimed, in the course of business related activities in line with the current expenses claim policies in force and I enclose supporting receipts.

Signature: 

Date: 9³/2020

Authorising Signature:
(Chief Finance Officer) 

Date: 10/03/2020

Date	Journey Details		Activity/Event	Total Journey Mileage (a)	Commute Mileage (b)	Actual Mileage Claimed (a)-(b)	Parking £	Public Transport £	Subsistence £	Accommodation £	Other £
	From	To									
06.02.20	HOME	BR8 7BU	KALC Health & Well-Being Conference (Swanley)	92.1	86	6.1	£4.40				
	BR8 7BU	ME14 1XQ	Police & Crime Panel (Maidstone)								
	ME14 1XQ	HOME									
10.02.20	WORK	CT20 2SG	Disclosure CPD Event (Folkestone)	108.9	43	65.9					
	CT20 2SG	HOME									
19.02.20	WORK	B1 2JR	Travel to hotel for event below	319	43	276	£8.00				
20.02.20	B1 2JR	HOME	National APCC & West Midlands PCC Fraud Summit (Birmingham)								
TOTALS				520	172	348	£12.40	£0.00	£0.00	£0.00	£0.00